The Rhode Island Foundation believes that our community can best be served by charitable organizations that both reflect and serve the diversity of our community. We do not award grants to applicants for programs that have a policy that discriminates against any person or group in any way that is either unlawful or inconsistent with the mission or values of the Foundation.

As part of the Foundation’s co-funding initiative to leverage resources from other potential funders, Foundation staff will occasionally share information, electronically and manually, contained in grant applications with donors, private foundations, and other philanthropists under terms of strict confidentiality. By applying, you agree to allow information contained in this grant application to be shared with potential co-funders, understanding that there is no guarantee of support.

### Organization Information

- **Organization/Agency Name**
- **Address**
- **City**
- **State**
- **ZIP Code**
- **Telephone Number**
- **Extension**
- **Fax**
- **Organization Website**

- **Total organization budget**
- **Organization’s mission statement**

Word count 0 of 500

- **Tax ID**

EIN of your organization or that of your fiscal sponsor.
Is your organization using a fiscal sponsor for this project/program?

No

If an organization is serving as the fiscal sponsor for this project/program, please complete the following information. A signed agreement between the applicant and fiscal sponsor is also required and will be submitted via the Attachments tab of this application.

Fiscal Sponsor Organization Name
By entering this organization’s name you are affirming that you, the applicant, have discussed this funding request and the organization, listed here, has agreed to serve as the Fiscal Sponsor for this application.

Prefix  First Name  Middle Initial  Last Name

Title

Address

City  State  Zip Code

Phone  Extension  Fax

E-mail

Contact Information

Organization/Chief Executive Contact Information

Prefix  First Name  Last Name

Chief Executive Title
Executive Director, CEO, etc.

E-mail

Grant Request Contact Information

Same as Organization Primary Contact

Prefix  First Name  Last Name

Title

E-mail

Program Information

Program Requirement

With which Grant Program Officer did you speak?

<Select One>
<table>
<thead>
<tr>
<th>Total project/program budget</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of project/program start up</td>
<td>Expected project/program end date</td>
</tr>
<tr>
<td>How many people do you anticipate this project/program will serve annually?</td>
<td></td>
</tr>
<tr>
<td>Does this project involve lobbying?</td>
<td>Direct Lobbying Amount</td>
</tr>
<tr>
<td>Grassroots Lobbying Amount</td>
<td></td>
</tr>
</tbody>
</table>

Narrative

Please respond to each question below. The Grantee Guidance Document provides additional explanation. Please be concise. You may cut and paste information from another software program to maintain formatting (bullets, etc.).

1. **Identify the sector and strategy that best describes your project.**
   You may only select one sector/strategy.

2. **Briefly describe the problem/challenge you want to address.** What is the evidence the project is needed, and why this is the appropriate time for you to undertake this work?

3. **Describe the proposed project, project goals, objectives, and vision for success.** Define how your organization is positioned to address the problem, and how the proposed project aligns with your organization’s mission and model of service delivery.

4. **Explain how the project aligns with the sector strategy that you selected in Question 1.**

5. **Consistent with your proposed budget, explain how you plan to use the grant funds.** See the Attachments Tab for a link to the budget template. Section II of the Grantee Application Guidance document provides instructions and definitions to complete the budget template.

6. **Identify the major activities you will implement through the course of the grant period to meet your project goals.**
   List up to four major activities, identify the outputs you expect to achieve with each (e.g., # of individuals served, # of trainings offered, # of hours of mentoring, etc.) and the anticipated timeframe for implementation. If selected for funding you will report on each of the activity areas you include below. See Grantee Application Guidance for definitions and examples.
7. Identify the expected outcomes that you seek to achieve through your activities.
List up to four outcomes that you expect to result from your activities. For each, include the measure(s) you will use to track progress, data source(s) and your plan to collect the data. If selected for funding you will report on each of the outcomes you include below. See Grantee Application Guidance for definitions and examples.

Outcome 1
Outcome Measure 1

Data Source 1
Collection Plan 1

Outcome 2
Outcome Measure 2

Data Source 2
Collection Plan 2

Outcome 3
Outcome Measure 3

Data Source 3
Collection Plan 3

Outcome 4
Outcome Measure 4
8. Explain the organizational and sector learning that you expect to result from the project. For example, are there questions your organization is most interested in exploring if awarded these funds? How do you expect learnings to affect future program delivery or other organizations working in the sector?

9. Identify any potential challenges or barriers to achieving project goals during the award period. Are there critical relationships, activities or other dependencies that must be in place for your project to succeed?

10. We are interested in understanding your organizational leadership, financials, business model, and strategic planning practices. Are you currently experiencing -- or do you forecast -- any changes, challenges, or opportunities in these areas in the next year?

11. This question is for applicants for general operating support ONLY. We’d like to know more about your organizational practices and goals. For each criteria listed below, please describe:

   • Your organization’s current practices and strengths in each area;
   • Your three to five year goals for continued strengthening or expansion;
   • Short-term priority activities for the coming year that will contribute to achieving these goals.

   a) Governance and Leadership – Please describe your structure, including goals and priorities for leadership staff and board. Discuss how your organization is planning for succession at both the board and staff levels.

   b) Fiscal Health – Describe your organization’s financial health. You can include elements such as organizational business model, current financial position, and strategies or activities for strengthening your fiscal health. Describe your financial planning processes.

   c) Evaluation - Describe how you currently evaluate the effectiveness of your work as well as your aspirational goals related to evaluation.

   d) Long-term planning – Describe how your organization engages in long-term planning, anticipated needs in this area, and priority activities.
Attachments

- **Budget Form**
  Please use this template.
  
  ![Browse...]

- **Organizational Budget**
  Please include your organization's budget for the current fiscal year with year-to-date actuals. This is not required for public schools and hospitals.
  
  ![Browse...]

- **Audited Financials**
  Please include your organization's financials for the two most recent years. This is not required for public schools and hospitals.
  
  ![Browse...]

- **Board List**
  
  ![Browse...]

- **IRS 501 (C) Tax Determination Letter (not a tax-exempt certificate)**
  This is required ONLY IF YOUR ORGANIZATION HAS NEVER APPLIED TO THE RIF FOR FUNDING. If an organization is serving as the fiscal sponsor for this project, please submit the 501 (c) tax determination letter for the fiscal sponsor.
  
  ![Browse...]

- **Fiscal Sponsor Agreement**
  If you are using a fiscal sponsor, please attach a copy of the signed agreement outlining the terms and conditions of the sponsorship.
  
  ![Browse...]

Please only submit the requested attachments and do not include evaluation/report forms with this grant application. Those forms will be submitted separately.