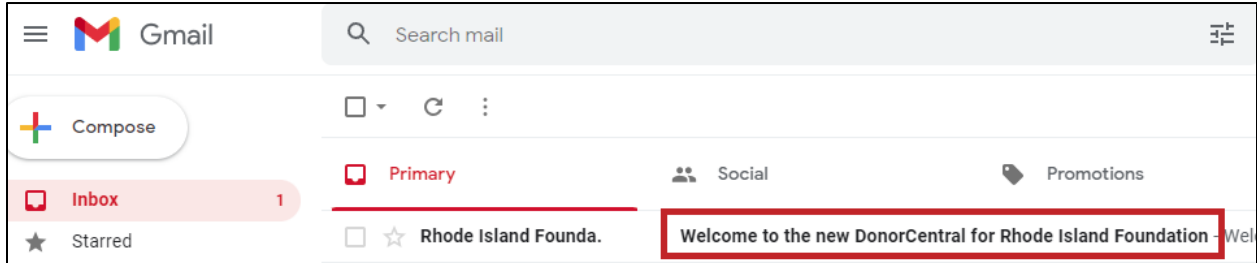


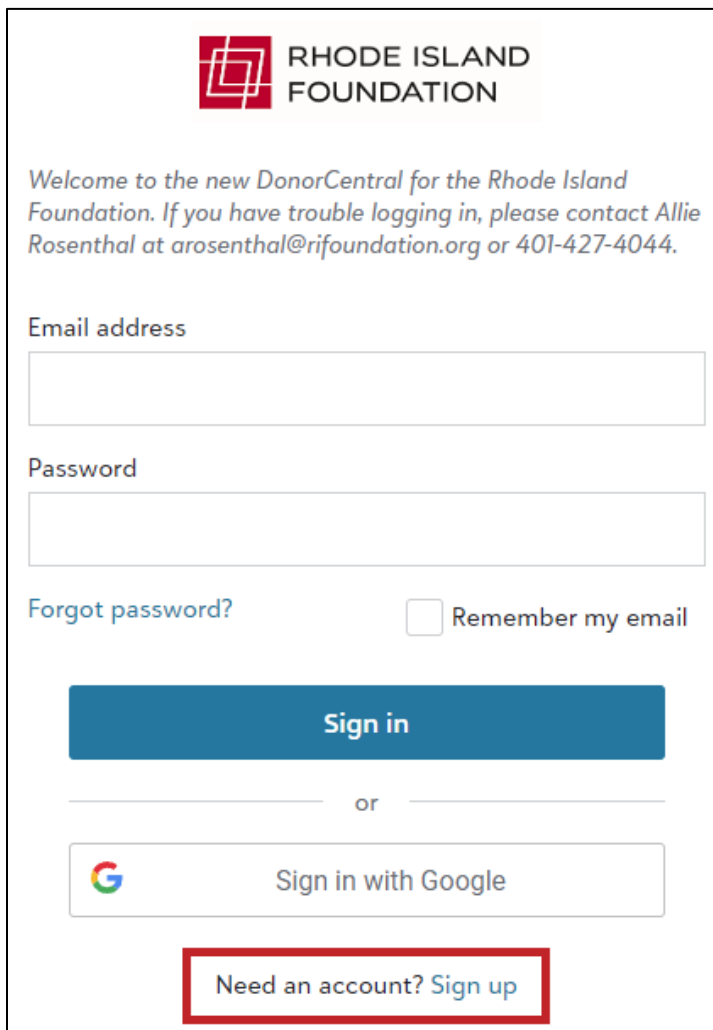
New Account Signup

Look for an email from Rhode Island Foundation with the subject line “Welcome to DonorCentral for Rhode Island Foundation”. If you were notified to expect an email and haven’t received it yet, please check your spam folder or contact Allie Rosenthal at 401-427-4044 or arosenthal@rifoundation.org.




Follow the instructions in that Welcome email. Go to rif.donorcentral.com.

Click the “Sign up” link after “Need an account?”.

A screenshot of the Rhode Island Foundation DonorCentral login page. At the top left is the Rhode Island Foundation logo. Below it is the text: 'Welcome to the new DonorCentral for the Rhode Island Foundation. If you have trouble logging in, please contact Allie Rosenthal at arosenthal@rifoundation.org or 401-427-4044.' There are two input fields: 'Email address' and 'Password'. Below these fields are links for 'Forgot password?' and a checkbox for 'Remember my email'. A blue 'Sign in' button is centered below the fields. Below the button is the text 'or' and a 'Sign in with Google' button with the Google logo. At the bottom, a red-bordered box contains the text 'Need an account? Sign up'.

On the Sign up screen, we recommend filling out the form for an account instead of using “Sign up with Google”. In the Email address field, enter the email address that was listed in the Welcome email. **You must use that email address to sign up and have access to DonorCentral.**

RHODE ISLAND
FOUNDATION

Welcome to the new DonorCentral for the Rhode Island Foundation. If you have trouble logging in, please contact Allie Rosenthal at arosenthal@rifoundation.org or 401-427-4044.

Email address

Enter a password and type it again to confirm.

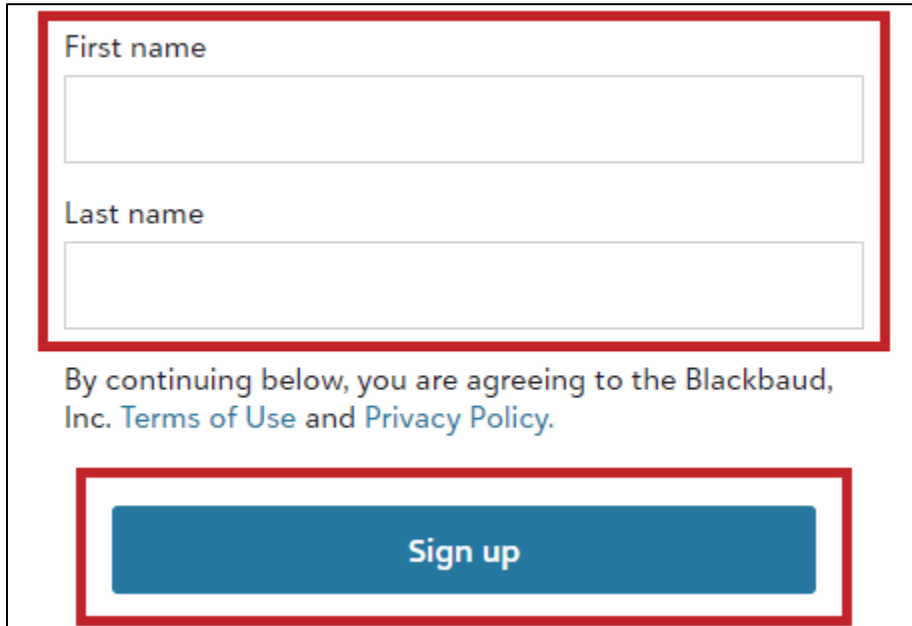
Password

Must contain at least 12 characters and 3 of the following:

- Capital letter
- Lowercase letter
- Number
- Special character (!, #, %, etc.)

Confirm password

Provide your First and Last name and click the Sign up button.



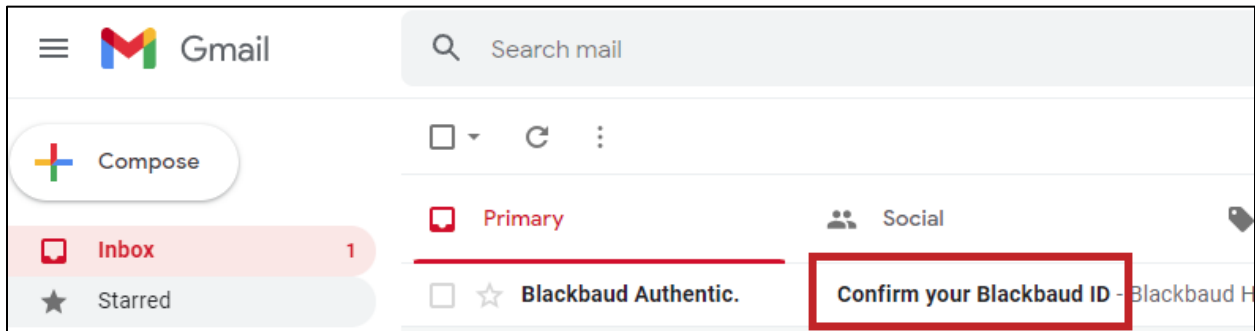
First name

Last name

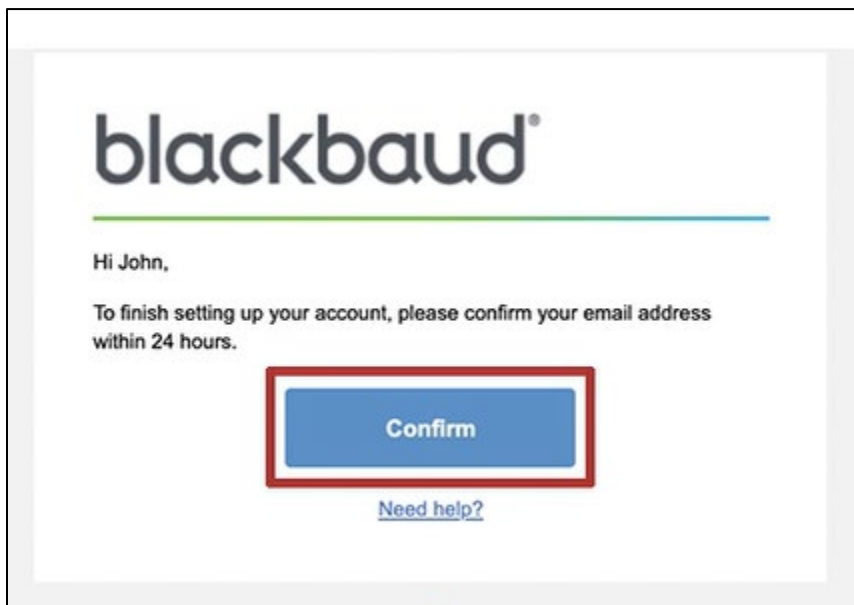
By continuing below, you are agreeing to the Blackbaud, Inc. [Terms of Use](#) and [Privacy Policy](#).

Sign up

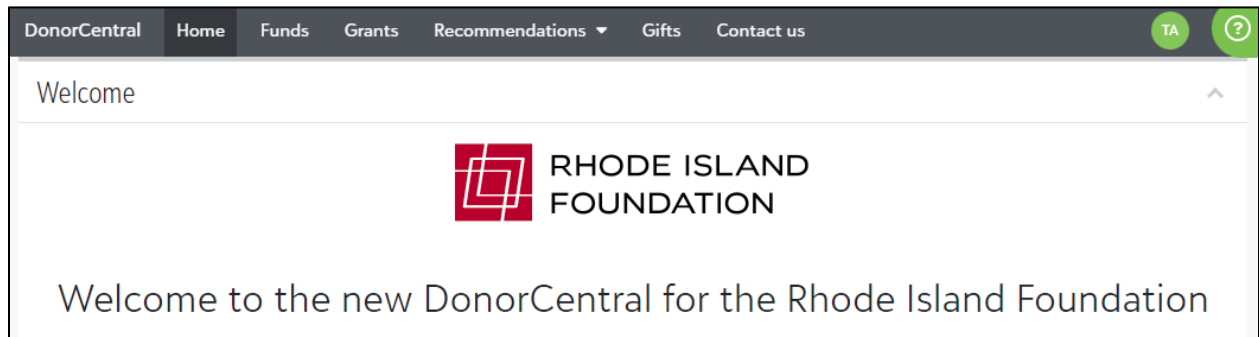
You will receive an email with the subject line “Confirm your Blackbaud ID”.



Click Confirm in the email.

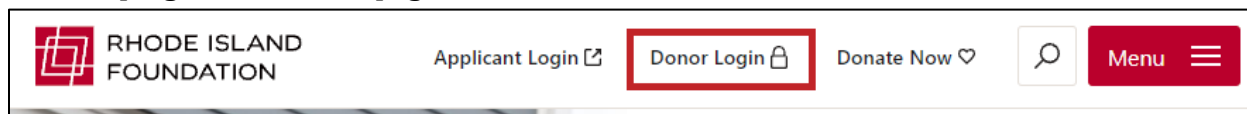


You will now be redirected and automatically logged in to DonorCentral for the Rhode Island Foundation.

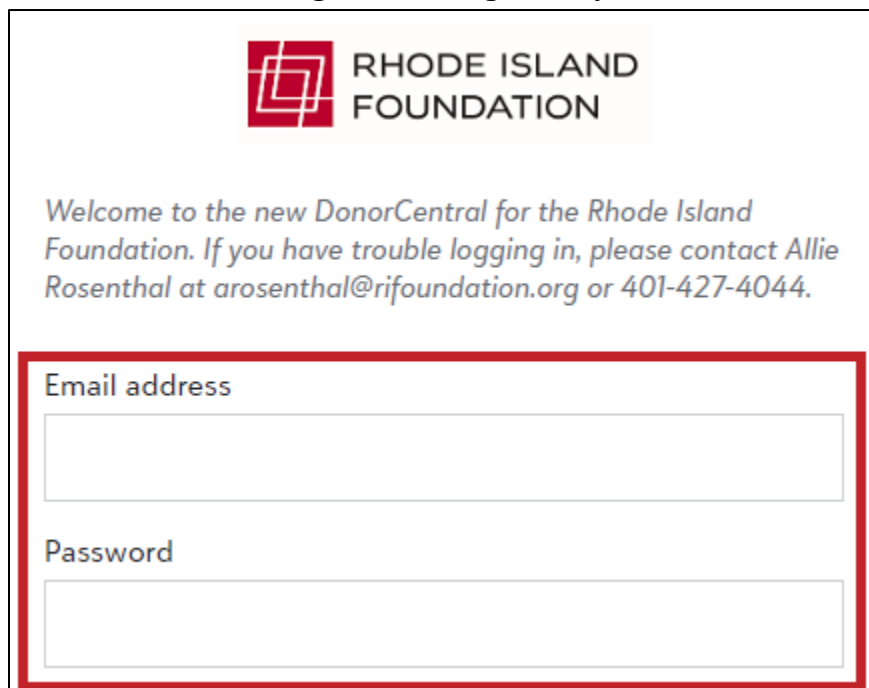


Logging in to DonorCentral

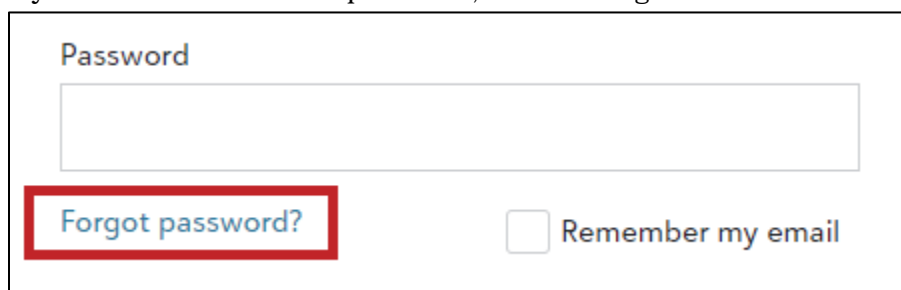
To log back in to DonorCentral at a later time, head to rifoundation.org and click “Donor Login” on the top-right of our home page.



On the DonorCentral login screen, login with your credentials.

A screenshot of the DonorCentral login screen. At the top is the Rhode Island Foundation logo and the text "RHODE ISLAND FOUNDATION". Below that is a welcome message: "Welcome to the new DonorCentral for the Rhode Island Foundation. If you have trouble logging in, please contact Allie Rosenthal at arosenthal@rifoundation.org or 401-427-4044." Below the message are two input fields: "Email address" and "Password". Both fields are highlighted with a red border.

If you can't remember the password, use the Forgot Password Link.

A screenshot of the DonorCentral login screen. At the top is the label "Password" above a text input field. Below the input field are two links: "Forgot password?" and "Remember my email" with an unchecked checkbox. The "Forgot password?" link is highlighted with a red border.

If you need any assistance with logging in, please contact Allie Rosenthal at 401-427-4044 or arosenthal@rifoundation.org.