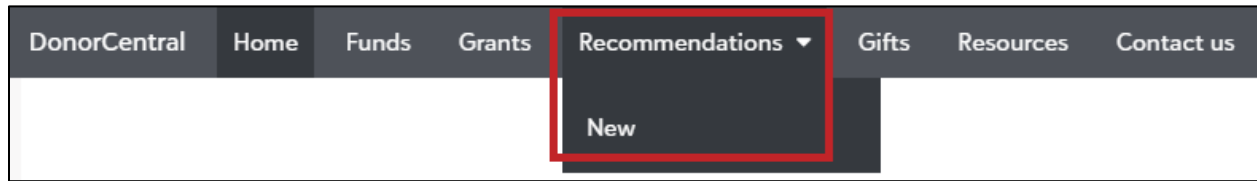
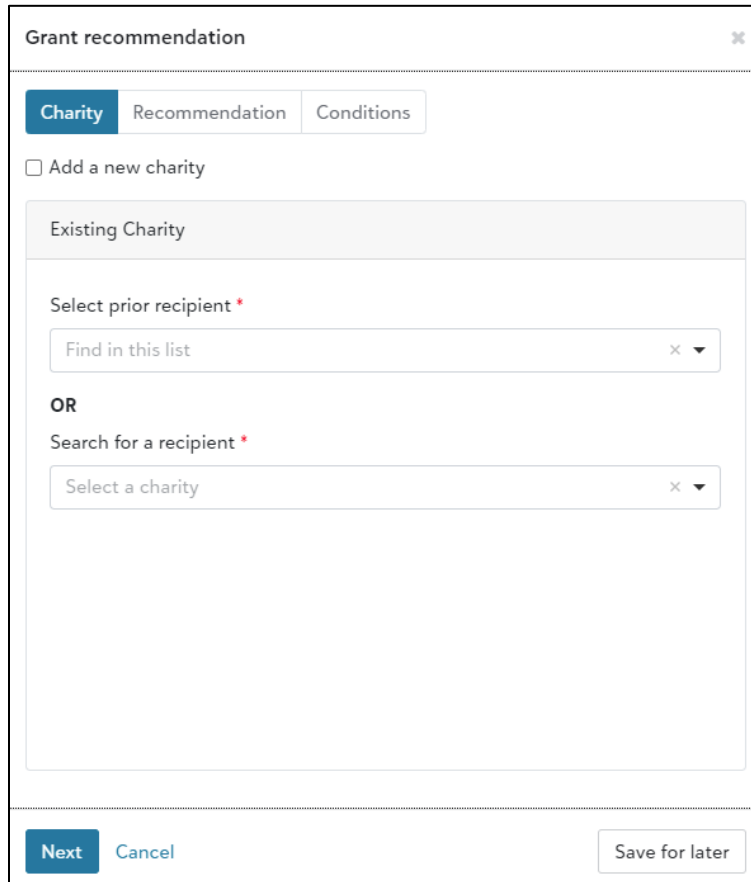


Make Grant Recommendations

To make a grant recommendation, select Recommendations and then New from the top menu.



The Grant recommendation window will appear.



A screenshot of a 'Grant recommendation' window. At the top, there are three tabs: 'Charity' (selected), 'Recommendation', and 'Conditions'. Below the tabs is a checkbox labeled 'Add a new charity'. Underneath is a section titled 'Existing Charity' containing two search options: 'Select prior recipient *' with a dropdown menu showing 'Find in this list', and 'OR Search for a recipient *' with a dropdown menu showing 'Select a charity'. At the bottom of the window, there are three buttons: 'Next' (highlighted in blue), 'Cancel', and 'Save for later'.

In the first section labeled Charity, you can either select a prior recipient that you've granted to in the past, search for a grant recipient in our database, or add a new charity.

The screenshot shows the 'Grant recommendation' form with the 'Charity' tab selected. The 'Add a new charity' checkbox is highlighted with a red box. Below it, the 'Existing Charity' section contains two search options, both highlighted with red boxes: 'Select prior recipient *' with a search input 'Find in this list', and 'Search for a recipient *' with a search input 'Select a charity'. The 'OR' text is centered between the two options.

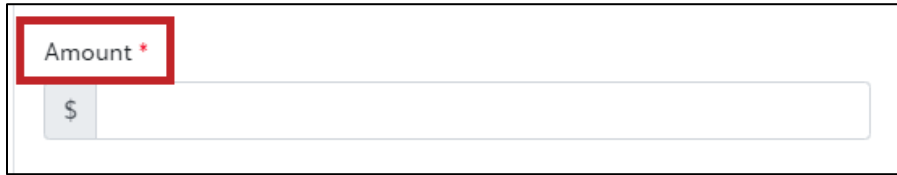
After one of those options has been selected and the necessary information provided, click Next.

The screenshot shows the navigation buttons at the bottom of the form. The 'Next' button is highlighted with a red box, while 'Cancel' and 'Save for later' are not.

In the Recommendation section, select a funding source from the dropdown and complete the rest of the form.

The screenshot shows the 'Grant recommendation' form with the 'Recommendation' tab selected. The 'Funding source *' dropdown menu is highlighted with a red box, showing the placeholder text 'Select a fund...'. Below it, the 'Fund anonymous' checkbox is visible. The 'Grant' section is partially visible at the bottom.

Required fields have red asterisks.



Amount *

\$

At any time, you can click Save for later and come back to this recommendation form to complete it at a later time from the Home page.



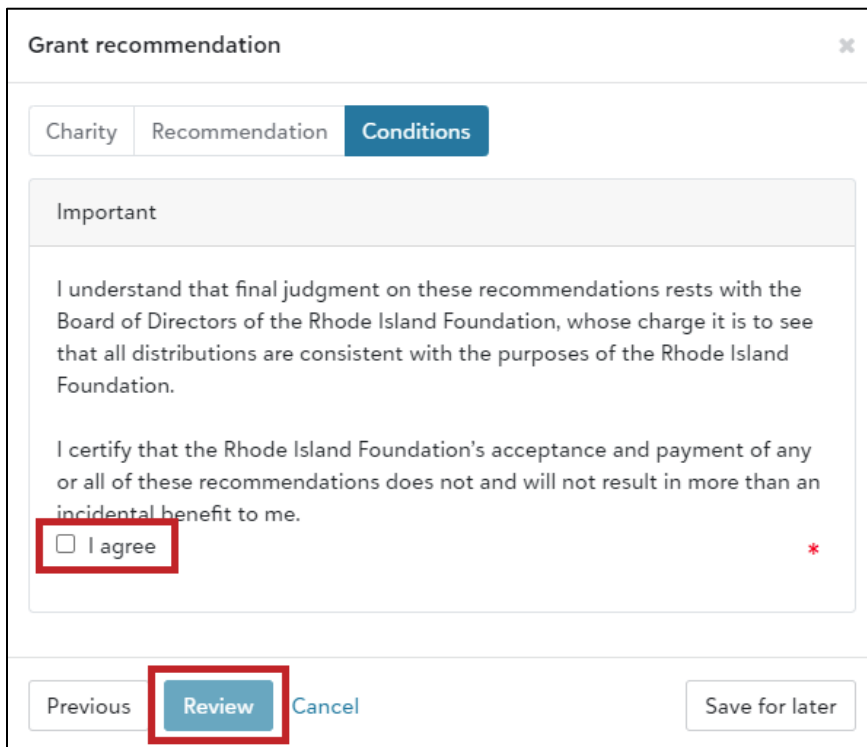
Previous Next Cancel Save for later

Click Next to get to the Conditions section.



Previous Next Cancel Save for later

You will need to click “I agree” in order for Review to be available.



Grant recommendation

Charity Recommendation Conditions

Important

I understand that final judgment on these recommendations rests with the Board of Directors of the Rhode Island Foundation, whose charge it is to see that all distributions are consistent with the purposes of the Rhode Island Foundation.

I certify that the Rhode Island Foundation's acceptance and payment of any or all of these recommendations does not and will not result in more than an incidental benefit to me.

I agree *

Previous Review Cancel Save for later

After clicking Review, your recommendation is now ready to be submitted. You can either click Submit to submit the individual recommendation or you can click Save for later if you wish to submit more than one recommendation at once.

Review ✕

Add a new charity Yes

Funding source Rhode Island Foundation Employee Fund


Amount \$500.00

✔ Terms & conditions

When Save for later is selected, you can find your saved recommendations on the Home page under Unsubmitted recommendations.

DonorCentral Home Funds Grants Recommendations ▾ Gifts Contact us

Welcome ↑



**RHODE ISLAND
FOUNDATION**

Welcome to the new DonorCentral for the Rhode Island Foundation

To watch convenient tutorial videos about navigating the new DonorCentral for the Rhode Island Foundation click [here](#).

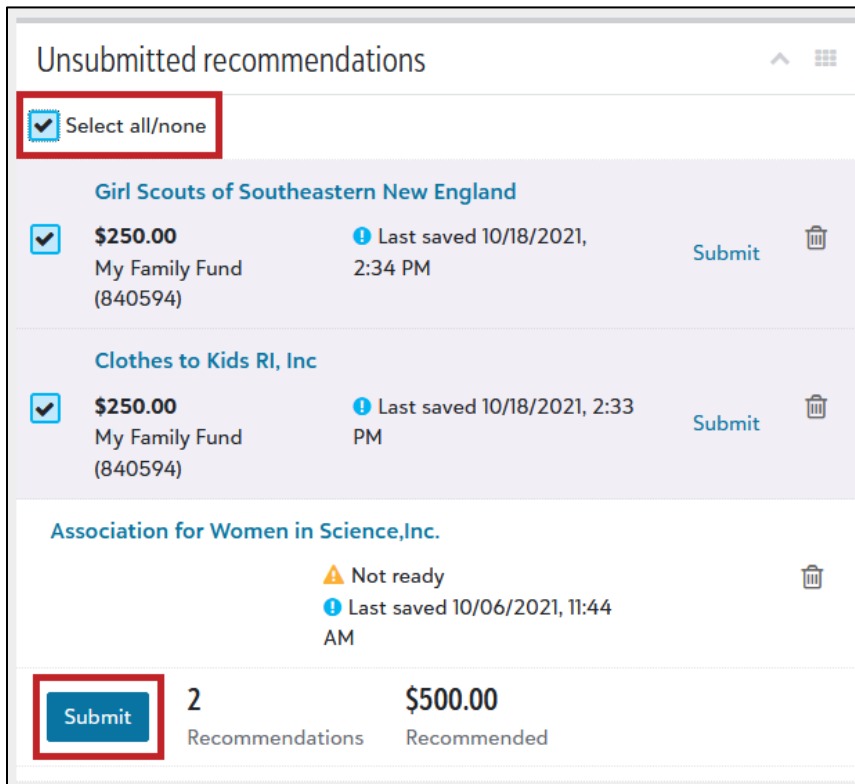
Fund status reports for period 1/1/2021 - 6/30/2021 are now available under Funds. The Foundation's most recent Quarterly Investment Statement, as of 6/30/2021, also is available to [download](#).

If you have any questions, please [contact us](#).

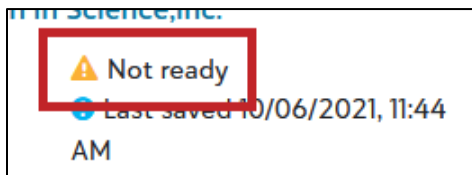
View your fund details ↑ ☰ ↑ ☰

Rhode Island Foundation Employee Fund (505800) Select all/none

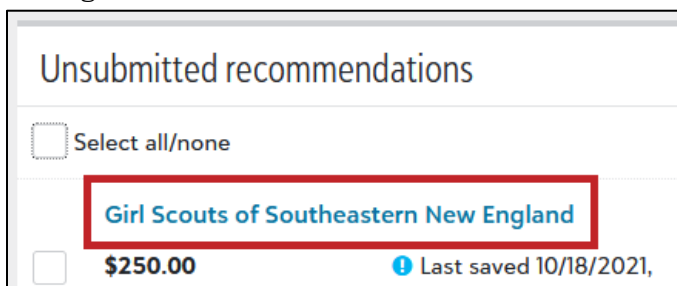
Click “Select all” and then submit to submit all saved recommendations that are ready to be submitted.



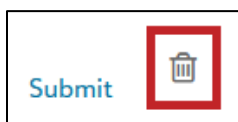
Any recommendations labeled “Not ready” will remain in the Unsubmitted recommendations section.



You can get back into an unsubmitted recommendation to add or edit information by clicking on the organization name.



Unsubmitted recommendations can also be deleted by clicking the trash can icon.



After clicking Submit, you'll receive an email confirmation with the subject line "Grant recommendation confirmation".

You'll also be able to view the status of your submitted recommendation on the Grants page.